

Government of Bihar

Urban Development and Housing Department

Bihar State Ganga River Conservation and Program Management Society (BGCMS), Patna

An autonomous organization under the Urban Development and Housing Department, Government of Bihar

ADVERTISEMENT FOR APPOINTMENT FOR VARIOUS POSITIONS

BGCMS is an autonomous organization under the Urban Development and Housing Department, Government of Bihar invites application for the appointment on various posts on contract basis. BGCMS is State Program Management Group (SPMG) for National Mission for Clean Ganga (NMCNG). Principal Secretary, Urban Development and Housing Department, Government of Bihar is the Program Director of BGCMS. Brief account of Posts, job description, qualifications, tentative salary is as given below:-

Sl. No.	Name of Post	No. of Post	Job Description	Qualification/Experience	Salary in Rs./month
1.	Sr. Environmental Planner/Water Resources Management Specialist (Unit Head)	1	<ul style="list-style-type: none">• Technical leadership of Planning and knowledge functions of SPMG (including water quality management, wetland/ biodiversity management, environment flow)• Responsibility for staff and task management of Planning and knowledge Unit SPMG• Lead the annual investment Planning function of NGRBA• Close collaboration with central and state NGRBA implementation and partner agencies	<ul style="list-style-type: none">• Relevant degree with 10 years experience in environmental or water resources planning and some experience in infrastructure planning.	80,000
2.	Asst Specialist GIS	1	<ul style="list-style-type: none">• Develop and maintain comprehensive Geographic information System for Ganga basin in the state, including on topography, terrain, climate, landuse/landcover, surface and groundwater, wetlands	<ul style="list-style-type: none">• Relevant degree the 6 years experience in GIS	40,000

			<ul style="list-style-type: none"> water quality, administrative and other aspects Collate existing spatial datasets and undertake/supervise development of new spatial datasets Contribute to reporting, knowledge product generation, analysis, and website development through mapping, spatial visualization of attribute data, and spatial analysis 		
3.	Sr. Environmental Engineer (wastewater management)	1	<ul style="list-style-type: none"> Conduct technical review and provide guidance on planning and preparation of municipal and industrial wastewater investment proposals 	<ul style="list-style-type: none"> Relevant degree with 10 years experience in wastewater management, preferably in project preparation and execution 	80,000
4.	Solid Waste Management Specialist	1	<ul style="list-style-type: none"> Review and provide guidance on planning, investments preparation and implementation of solid waste management investment 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in solid waste management 	70,000
5.	Social Development Specialist (ESMF)	1	<ul style="list-style-type: none"> Responsible for implementation and monitoring of Environmental and Social Management Framework implementation- Social aspects, including resettlement Highlight upcoming problems and work towards their resolution Maintain close contact with local communities, media reports, and environmental NGOs to solicit feedback for improvement. 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in social management preferably in infrastructure projects 	70,000
6.	Communications Manager (Unit Head)	1	<ul style="list-style-type: none"> Lead SPMG's communication efforts in the state. Responsibility for staff and task management of the communications & Outreach Unit of SPMG Work closely with other SPMG units and staff to promote effective strategic communication and facilitating shared vision development and awareness building 	<ul style="list-style-type: none"> Relevant degree with 10 years relevant experience in leading (planning and executing) communications on a national program 	1,00,000
7.	RTI Officer	1	<ul style="list-style-type: none"> Responsible for NGRBA program's state level compliance with RTI Act, 	<ul style="list-style-type: none"> Degree with 8 years relevant experience 	70,000
8.	Sr. Financial Management Specialist/Accountant	1	<ul style="list-style-type: none"> Assist in financial management, accounting, and disbursements 	<ul style="list-style-type: none"> Finance/MBA or equivalent with 10 years relevant experience 	80,000

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	tant		<ul style="list-style-type: none"> Facilitate audits and address issues raised in audit reports Developing and using effective systems for financial management (including related information management, monitoring, and reporting) for the NGRBA program compatible with government systems Facilitation (including appropriate training) of Central and State NGRBA- related staff on financial management arrangements 	<ul style="list-style-type: none"> Strong skills with financial management Experience working with government FM systems Experience with working on financial Management aspects of World Bank projects desirable 	
9.	Sr. Procurement Specialist	1	<ul style="list-style-type: none"> Responsible for ensuring all NGRBA procurements are as per agreed guidelines Developing and using effective systems (including related information management, monitoring, and reporting) for procurement under the NGRBA program. Facilitation (including appropriate training) of staff of central, state and other agencies implementing NGRBA activities, on procurement arrangements 	<ul style="list-style-type: none"> Graduate degree with 10 years relevant experience Strong skills in procurement, especially in government agencies Experience with working on procurement aspects of World Bank projects desirable 	80,000
10.	Procurement Specialist	1	<ul style="list-style-type: none"> Ensuring that ensuring all NGRBA procurements are as per agreed guidelines Developing and using effective systems (including related information management, monitoring, and reporting) for procurement under the NGRBA program Facilitation (including appropriate training) of staff of central, state and other agencies implementing NGRBA activities, on procurement arrangements 	<ul style="list-style-type: none"> Graduate degree with 8 years relevant experience Strong skills in procurement, especially in government agencies Experience with working on procurement aspects of World Bank Projects desirable 	70,000
11.	IT Officer	1	<ul style="list-style-type: none"> Responsible for proper functioning of all IT systems at PMG 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in IT management, preferably as lead officer in an organization 	70,000
12.	HR Officer	1	<ul style="list-style-type: none"> Responsible for all aspects of staffing/HR of PMG 	<ul style="list-style-type: none"> Relevant degree with 8 years relevant experience in HR, preferably as lead officer in an organization 	70,000
13.	Assistant Systems Analyst	1	<ul style="list-style-type: none"> Assist in ensuring proper functioning of all IT systems at PMG 	<ul style="list-style-type: none"> Degree with 6 years relevant experience 	40,000

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General Instructions:

1. Candidates are required to apply against the post **online** through the website <http://urban.bih.nic.in>.
2. Last date for submitting Online application is **18.09.2015** till **6.00 PM**.
3. For calculation of age and experience the reference date will be 18.09.2015.
4. The appointment will be on contractual basis subject to modifications as per guidelines of government of India/Bihar.
5. BGCMS reserve the right not to fill any post, if it decides.
6. Decision of selection by competent authority will be final. Same may take decision to select suitable candidate even in departure from above mentioned qualifications/experience. Persons of higher qualifications will be accorded preference.
7. Candidates will have to produce the proofs of details furnished in their application, in original, as and when required.
8. The maximum age limit for appointment shall not exceed 55 years.
9. Incumbent will have to sign a contract agreement for services subsequent to appointment.
10. No Objection Certificate (NOC) from previous employer will be required as and when needed.
11. Selection procedure may involve Comprehensive test including written or oral or both which will be finalised by the Competent authority.
12. For all the above positions you should have good verbal and written communication skills. Proficiency in Computer-MS Office is a must for all the positions.
13. All disputes related to this shall be subject to Patna Jurisdiction only.

How to Apply:

- a. Candidates are required to apply against the post online through the Website of Urban Development & Housing Department, Govt. of Bihar at www.urban.bih.nic.in. After filling up the application form, uploading scanned photograph & signature and all relevant documents, applicant will have to *finalize* their application for final submission.
- b. Application ID will be generated after final submission. No modification in the application can be made after final submission.
- c. Candidate may take a print of Finally submitted Application Form.
- d. Scanned copy of the following documents shall have to be uploaded with the application form:-
 - i. Matriculation or 10th class pass certificate (in support of Age).
 - ii. Marks sheet and passing certificate of relevant qualification as mentioned in the online application.
 - iii. Relevant Experience certificate as mentioned in the online application.

*Principal Secretary-cum-Program Director,
BGCMS, Urban Development and Housing Department,
Government of Bihar, Patna*

